

**Student Extern
(12 week position)
Office of Legal Affairs**

Date of Issue: 9 August 2018

Deadline for applications: None – Rolling Applications

Entry on duty: As arranged, usually coinciding with beginning of an academic term

Rate of pay: Unpaid – extern to receive academic credit only

Contract information:

This is an unpaid position for an externship open to students who are looking to gain practical experience for academic credit in international maritime, treaty, and international organizations law. Up to two externship positions are open in each academic term (Fall/Winter/Spring/Summer). There shall be no expectation of contract change or renewal at the end of this assignment; it is expected that the extern will return to the sponsoring academic institution for completion of his/her studies.

In order to apply for this position, the university in which the student is enrolled must have a pre-existing mandatory or elective option for practical experience as part of its degree requirements. The student is personally responsible for obtaining the necessary visa. No living or travel expenses will be paid by the Organization.

Purpose of the Post:

The Legal Affairs Office of the Organization provides legal advice and support in several areas of practice, including international maritime and environmental law, treaty law, organizational law, contracts, personnel and information law.

In addition, the office supports the work of all IMO organs, including the Assembly, Council, Committees, the Secretariat and the Member States. The incumbent will have the opportunity to engage in several of these practice areas, dependent on need and interest.

Required competencies:

- a) Training and or experience in maritime or environmental law desired;
- b) Skills in legal research, analysis and writing, and demonstrated ability to work in an independently; and
- c) Effective working relationships with internal and external stakeholders, at all levels.

Specific academic and professional experience:

Applicants must be a full-time student currently enrolled in a university programme leading to a degree in law (LLB, JD, LL.M, Ph.D). The university in which the student is enrolled must have a pre-existing mandatory or elective option for practical experience as part of its degree requirements.

Language Skills:

Full proficiency in English, including excellent drafting, presentation and communication skills. Proficiency in another of the IMO's official languages is helpful.

Other Skills:

Proficiency in MS Office applications, particularly in MS Word.

How to apply.

Applications must be accompanied by a cover letter stating the reasons for applying and relevant experience to the post and must be accompanied by a complete Extern Conditions and Requirements form (also available from our website www.imo.org) and should be sent to the following email address: ero@imo.org. Only applications submitted via email will be accepted. Please do **not** send applications via multiple routes.

Your application will be acknowledged **only** in the case that you are short-listed for an interview.