# Student Extern
# (12 weeks position)
# Maritime Safety Division – Maritime Security Section (MSS)

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| **Date of Issue:** | 4 August 2026 |
| **Deadline for applications:** | None – Rolling Applications |
| **Entry on duty:** | As arranged |
| **Rate of pay:** | Unpaid – extern to receive academic credit only |

**Contract information:**

This is an unpaid position for an externship open to students seeking exposure and to expand their experience in regulatory and policy development within an international maritime security context. There shall be no expectation of contract change or renewal at the end of this assignment. This post is only offered to candidates who have full legal eligibility to live and work in the United Kingdom.

In order to apply for this position, the university in which the student is enrolled must have a pre-existing mandatory or elective option for practical experience as part of its degree requirements. The student is personally responsible for obtaining the necessary visa. No living or travel expenses will be paid by the Organization.

**Purpose of the Post:**

The overall objective of this assignment is to support the work of MSS in enhancing its maritime security regulatory and policy briefing material through the use of available AI tools and latest Microsoft Office functionality, with the aim of increasing its usefulness for MSS and strengthening its impact on maritime security stakeholders globally. The extern may also assist in the wider responsibilities of the Section.

Tasks will include:

a. under the guidance of an experienced member of MSS, use AI tools and the latest Microsoft Office functionality especially PowerPoint and Excel to develop new and innovative regulatory and policy briefing material;
b. learning about international maritime security instruments particularly the International Ship and Port Facility Security (ISPS) Code; and
c. working with maritime security stakeholders who may contribute to the development of regulatory and policy briefing material.

**Required competencies:**

a) Thoroughness and excellent attention to detail in all responsibilities, ensuring consistency in delivery and implementation;
b) Excellent writing, analytical thinking and communication skills and ability to work in an independent manner; and
c) Effective working relationships with internal and external stakeholders, at all levels.

**Specific academic and professional experience:**

Students in the field of Information Technology, political sciences, international security.

**Language Skills:**

Complete proficiency in English, including excellent drafting, presentation, and communication skills.

**Other Skills:**

- Proficiency in MS Office applications especially Excel and PowerPoint;
- Proficiency in using AI tools;

- Knowledge of international and national security subjects would be an advantage.

***How to apply***.

Applications must be accompanied by a cover letter stating the reasons for applying and relevant experience to the post and must be accompanied by a complete Extern Conditions and Requirements form (also available from our website www.imo.org) and should be sent to the following email address: ero@imo.org. Only applications submitted via email will be accepted. Please do **not** send applications via multiple routes. Your application will be acknowledged **only** in the case that you are short-listed for an interview.