



COUNCIL
105th session
Agenda item 4

C 105/4/1
21 September 2010
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ORGANIZATIONAL REFORMS

Public access to IMO documents

Note by the Secretary-General

SUMMARY

Executive summary: This document provides an update on developments in respect of the public access to IMO documents on the new public website

Strategic direction: 12.3

High-level action: 12.3.1

Planned output: No related provisions

Action to be taken: Paragraph 6

Related documents: C 101/4/1; C 104/4/1 and C 104/D, paragraph 4.3

Background

1 At its 101st session in November 2008, the Council requested the Secretariat to undertake an evaluation of the extent of public demand for access to IMO documents with respect to possible limitations on internet access and, taking into account comments made by Member States, to make proposals for further clarification of the provisions related to public access to IMO documents, for the Council to consider at C 104.

2 At its 104th session in June 2010, the Council welcomed the progress reported on the availability of IMO documents on the public website in accordance with its previously agreed criteria (document C 101/4/1, annex) and requested (C 104/D, paragraph 4.3) a report on further developments at its next session.

Subsequent developments

3 The IMO website (www.imo.org) has been thoroughly reviewed, revised and updated and a new website providing the public face of the Organization has been developed by the Secretariat to improve dissemination of information to the public. The new website is planned to go live at the beginning of October 2010. The updating of the website has included the introduction of new technologies for content management, improved search functions and enhanced facilities for new types of media.

4 The Council will wish to note that, within the framework of IMO's new public website, a window has been created in order to provide public access to certain IMO documents. The window gives limited public access (see annex) to IMO documents, which reside on the IMODOCS system, which is fully accessible only to Member States and others with appropriate passwords. The window aims to provide access to information and facilitate transparency, whilst also ensuring, as far as practicable, that the proper conduct of IMO meetings is not compromised. The documents presented are those, which have been designated as accessible to the public in accordance with the criteria agreed by the Council. As previously decided, Council documents, summary records, session documents prior to meetings, working papers and draft reports are not made available to the public through the IMO public website.

5 The process of identifying those documents that should be made available to the public using the agreed criteria has been automated. In so doing, IMO documents dating back to the inception of the IMODOCS system are now made publicly available, with minimal resource implications. The new system also includes provisions to enable identification by the Conference Division of new documents that should be made available to the public on an on-going basis.

Action requested of the Council

6 The Council is invited to note the information provided in this document and comment as it deems appropriate.

ANNEX

PUBLIC ACCESS TO IMO DOCUMENTS

Public users will access IMODOCS in the same way as current Member States and other authorities do currently. Access to IMODOCS is from the link on <http://www.imo.org> or directly by browsing to <http://docs.imo.org>.

The user will be presented with a log in screen. If the user already has an existing IMO Web Account, they can log in by selecting the Public Authority from the drop down list and entering their username and password.


If the user is new, he/she can click on the Register button to create a new account. They will then be taken to the New Registration page.

Log in screen

The screenshot shows the 'Web Accounts' interface for the International Maritime Organization (IMO). The header includes the IMO logo and the text 'INTERNATIONAL MARITIME ORGANIZATION' on the left, and 'Web Accounts' on the right. Below the header, there are two main sections: 'Log In' and 'Register'. The 'Log In' section contains a dropdown menu for 'Authority' (set to 'Public'), input fields for 'Username' and 'Password', a 'Log In' button, and a 'Remember me' checkbox. The 'Register' section contains the text 'Register online for free access to resources made public by the Organization.' and a 'Register' button. At the bottom of the page, there is a footer with the text '©2010 International Maritime Organization | [Contact Us](#)'.

New user registration

On the New Registration page, the users enter limited personal details and establishes their own username and password. To complete the registration after filling in the required fields the user clicks the Complete registration button. Registered users will receive an e-mail confirming their account has been created and they will be provided with immediate access.

| | | |
|---|--|--|
|  INTERNATIONAL MARITIME ORGANIZATION | <h2 style="margin: 0;">Web Accounts</h2> | <small>Authority: IMO Secretariat User: mbatchel Log out</small> |
| MANAGE AUTHORITIES | MANAGE GROUPS | SYSTEM ADMINISTRATION |

Your IMO Web Account

Thank you for registering as a public user.
Accounts are free and provide access to information made public by the Organization.

Note: If you have a GISIS account, it is already a valid IMO Web Account.

Personal Details

Title: (Capt/Mr/Ms etc)

First name*:

Last name*:

Organization:

E-mail*:

* denotes a required field

Account Details

Choose a username and password for your account.
You will use these details when you log in.

Username: (use characters a-z, 0-9 or '_' only)

Password:

Retype password:

Terms of Use and Disclaimer

Use of IMO online services is subject to conditions of the **Terms of Use** and **Disclaimer**.
Please confirm your acceptance of them by ticking the following checkbox.

1 Terms of Use

1.1 Acceptance of Terms
The services that IMO provides to you are subject to the following Terms of Use ("TOU"). IMO reserves the right to update the TOU at any time without notice to you. The most current version of the TOU can be reviewed by clicking on the "Terms of Use" hypertext link located at the footer of our Web pages.

1.2 Description of Services
Through its network of Web properties, IMO provides you with access to a variety of resources, including developer tools, download areas, communication forums and product information (collectively "Services"). The Services, including any updates, enhancements, new features, and/or the addition of any new Web properties, are subject to the TOU.

1.3 Personal and Non-Commercial Use Limitation
Unless otherwise specified and authorized by the IMO, the Services are for your personal and non-commercial use. You may not modify, copy, distribute, transmit, display, perform, reproduce, publish, license, create derivative works from, transfer, or sell any information, software, products or services obtained from the Services.

I have read and accept the conditions of the Terms of Use and Disclaimer.

Note: This registration is for public access only. For full access, representatives of IMO Member States and authorized administrations should request an account from their national point of contact.

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